

DRAYTON PARISH COUNCIL

Minutes of the Finance Committee held on
Thursday 3rd June 2010 at 7.39pm
in the Pavilion, King George V Playing Field, Drayton

PRESENT

Mr L Goodrum (Chair)

Mr J Anderson Mrs H Kisby Mr K Morgan Mr A Thompson Mr L Wilkinson

Mr J Gotts (Clerk)

1 Parishioner

1. Apologies for absence

None

2. Declarations of Interest

None

3. Break for Parishioners to Speak

No one wished to speak.

4. General Matters

4.1, Accounts 2009-2010

Mr Goodrum, first, went through the Internal Auditor's Recommendations and these were as follows:-

The Clerk to keep the Council informed if at anytime there is an over spend on a budget or a big under spend.

A requirement is to keep Liability Insurance certificates for 40 years and to keep them in a secure fireproof cabinet. Mr Anderson suggested scanning the certificates and keep them on the Computer system, also. On proposal from the Chair, it was agreed by everyone to keep the certificates as requested and keep a scanned copy on the Computer system.

On proposal of Mr Anderson and seconded by Mr Morgan, it was agreed by all that the Clerk should carry on to organize the security system for the Computer by external suppliers.

Mr Anderson wished to minute thanks to the Clerk for his hard work in the way the Accounts have been handled.

The accounts as sent out to all members prior to the Meeting were presented. On the proposal of Mr Morgan and seconded by Mr Wilkinson a recommendation from the Finance Committee to the Full Council, these should be approved, which was agreed by everybody.

5. Date Time and Venue of the next meeting

The next meeting would be held on the 22nd June 2010 at 7.45 pm, at the King George the Fifth Playing Field, Drayton High Road, Drayton

The Chairman closed the Meeting at 8.06 pm.

Signed by.....

Mr Len Goodrum , Chairman of Committee

Dated 10th June 2010