

DRAYTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Thursday 6th May 2010 at 6.30pm
in the Pavilion, King George V Playing Field, Drayton

PRESENT

Mrs H Kisby (Chair)

Mr J Anderson Mr L Goodrum Mr D Mack Mr K Morgan

Mr W Morgan Mr V Ray-Mortlock Mr P Stebbing

Mr A Thompson Mr T Tidy Mr L Wilkinson

Mr J Gotts (Clerk)

IN ATTENDANCE

Sgt R Bedder TM Police
2 Parishioners

Mrs Kisby opened the meeting, welcomed those present and invited nominations for Chairman.

1. Election of Chair & Acceptance of Office

Mr K Morgan proposed Mrs H Kisby for Chairman and was seconded by Mr J Anderson. On a vote made, everybody was in favour. Mrs H Kisby accepted the position and thanked everyone for their support. Mrs Kisby completed the Declaration and Acceptance form.

2. Apologies for absence

Mr T Watson Mr R Foulger and Mr R Nash District Councillors and Mr T Adams County Councillor

3. Declarations of Interest

Mr Anderson – Item 5, TMVH.
Personal interest, Member of Management Committee.
 – Item 5 & 18.3, BCLC.

Mr K Morgan Drayton Village Hall
Mr W Morgan and Mr V Ray-Mortlock Drayton Drewary

4. Chair's report for 2009/2010

Mrs Kisby had sent her report, to all Councillors before the Meeting.
. A copy of which is attached to these minutes.

5. **Report from**

Thorpe Marriott Village Hall Management Committee

No report received.

Drayton Village Hall –report from Peter Sargent Chairman

The Clerk had sent out the report prior to the Meeting, a copy of which is attached to these minutes.

Bob Carter Leisure Centre Trust Management Committee

The Clerk sent out a copy prior to the Meeting, a copy of which is attached to these minutes.

Drayton Drewray Relief in Need Charity

No written report

Draituna Trees

Mr Rees gave a detailed report of all activities and thanked the Parish Council for their support. A copy of the report is attached to these minutes.

Mr Wilkinson thanked Draituna Trees for their efforts.

6. **Election of Vice Chairman**

Mr Anderson was nominated. This was proposed by Mr K Morgan, seconded by Mr Stebbing and agreed by all. This was accepted by Mr Anderson.

7. **Election of Chair of Finance**

Mr Goodrum was nominated. This was proposed by Mr L Wilkinson, seconded by Mr K Morgan and agreed. This was accepted by Mr Goodrum.

8. **Appointment of Cheque signatories**

This was agreed that the 4 previous nominees should still continue and all agreed.

9. **Appointment of members to Committees and Sub Committees**

Mr L Wilkinson proposed that all committees should remain the same unless anybody wanted to change. Mr K Morgan wanted to go on Finance and it was agreed that Mr Morgan would represent Environment and Amenities.

Committees

Highways

J Anderson, D Mack, K Morgan, W Morgan Mr P Stebbing, L Wilkinson

Playing Fields

J Anderson, H Kisby, V Ray-Mortlock, T Watson Mr P Stebbing Mr A Thompson Mr L Wilkinson.

Planning

D Mack, K Morgan, V Ray-Mortlock, A Thompson, L Wilkinson

Newsletter

J Anderson, H Kisby P Stebbing, A Thompson, T Tidy, T Watson

Environment & Amenities

H Kisby, K Morgan, W Morgan, T Tidy, L Wilkinson

Staffing

J Anderson, L Goodrum, H Kisby, Mr D Mack W Morgan, P Stebbing L Wilkinson

Sub Committees

Standing Orders

J Anderson, , P Stebbing, T Watson

Risk Assessment

P Stebbing, A Thompson, T Tidy, T Watson

Burial Ground

H Kisby, K Morgan, W Morgan, L Wilkinson

Friends of Longdale

All members of the Playing Fields Committee and interested parishioners form this group.

10. Appointment to Local Bodies

Airport Consultative Committee – Mr Ray-Mortlock proposed and Mr P Stebbing seconded that Mr Wilkinson to continue in this role with Mr Tidy as substitute. Agreed.

11. Details of each committees next meeting

Highways – 25th May, 7.30pm, KGV.

Playing Fields – 24th May, 7pm, KGV

Planning – 25th May, 7pm, KGV

Newsletter – 20th May, 7pm, KGV

Environments & Amenities – 27th May, 7.00pm, KGV

Staffing -- 3rd June at 7pm KGV

Finance - 3rd June at 7.30pm KGV

Friends of Longdale - 10th May 7pm KGV

The Clerk had sent out a proposed list for all Meetings which was approved for now.

12. Minutes of the meeting held on 1stApril 2010

The minutes, having previously been circulated, were approved and signed by the Chairman.

13. Break for Parishioners questions & comments

Mr Gallop

Mr Gallop reported that a kerbstone had been removed near to the First School and put into the road. Mr Gallop also stated that although Draituna Trees replaced free any damaged trees , it is still vandalism and a cost to the Community, as the trees cost.

Mrs S Hales

Mrs Hales reported on ongoing problems on the old David Rice site, where tents had been erected, also the site has not been maintained since the last application. Mrs Hales understands that there are two options being looked at on the site, but neither a Church. Mrs Hales, also, reported the re-opening of the Church on Hall Lane.

14. Report from County Councillor

Mr Adams – no report received, but apologies sent.

15. Report from District Councillors

Mr Roger Foulger South Ward representative

The report from Mr Foulger sent prior to the meeting had been circulated, there were no queries. Mr Foulger had sent apologies before the Meeting.

Mr Roger Nash District Councillor North

Mr Nash report receive before Meeting had been circulated and apologies sent before the Meeting.

16. Report from Police to include Parish Crime Figures

Figures were briefed and updates received in relation to incidents by Sergant Bedder, the figures are in the Office for viewing if required. Mr Nash had requested an item from his report should be referred to the Police and Sgt Bedder noted this. Sgt Bedder requested any problems, to let the Police know straight away as it gives more chance to remedy the problem. Sgt Bedder reported on various cars being broken into in the area and he asked for people to take more care not to leave valuables in view. Mr Anderson stated that any damage to trees in Longdale should be reported. Mr Ray-Mortlock stated that some calls to the Police had not been followed up. Sgt Bedder was hopeful of getting another PC in shortly.

17. Finance Committee

17.1 - Verification of Vouchers – Mr Anderson confirmed the check and verification.

17.2 – Mr Goodrum had confirmed to the office the bank reconciliation for March.

17.3 – Approval of Accounts.

Mr Goodrum

The accounts for April had been circulated before the Meeting and on proposal of Mr Tidy

and seconded by Mr Thompson and agreed by all and were approved.
The April figures were Receipts £698.96 and Payments £3762.59 inc VAT this was agreed.
The Confidential figures for April were also agreed

18. General Matters

18.1 – Annual Parish Meeting. Mrs Kisby reported that nobody had attended this Meeting.

18.2 – Parish Plan. Mrs Kisby reported that there were various exhibitions for ideas from parishioners and showing what had been done so far on three dates in July.

18.3 Proposed dates for Meetings was discussed, earlier.

18.4 Invoices from Bob Carter Leisure Centre. Mr Anderson requested this should be discussed at a Finance Committee Meeting, but the item was discussed. Mr K Morgan and Mr Wilkinson both expressed their disgust of these accounts being sent by the Manager of the Centre and there were much more discussions on the subject.. Mr Anderson reported of a Liaison Committee between the Centre and the Council. On proposal of Mr Wilkinson and seconded by Mr K Morgan and on a vote of 7 for and 4 abstentions it was agreed to send the invoices back to the Centre and not pay them. Mrs Kisby proposed that the Leisure Centre Committee should be asked to discuss this at their next meeting.

19. Newsletter Committee

Mr Thompson reported the new edition should be ready shortly.

Mr Thompson also reminded everyone the next Committee meeting was the 20th May.

20. Highways Committee

The minutes of the meeting of the 8th April were agreed after the addition of the name of Mr Stebbing who had attended the Meeting, on the proposal of Mr Wilkinson and the seconding of Mr K Morgan. There was a car had gone through the fence on the bend at Low Road and a query was made to change where the 30 mph limit started.

Mr Anderson reported of a meeting about the NDR at Hellesdon Parish Council, where it appears that the ¾ is the option being taken with the start 2013 and finish 2015..

21. Planning Committee

21.1 The copies of the minutes of the 26th April were approved and signed by Mr L Wilkinson

21.2 No Planning decisions received.

21.3 The Planning Enforcements were read out, copies of which are attached to these minutes.

21.4 Children's centre and landscaping at Drayton Infants School. There were no real objections but it was asked to point out that the entrance was outside the development plan Mr Wilkinson proposed and Mr K Morgan seconded this and was agreed by all

21.5 Vodafone Installation. Objection as per proposal of Mr K Morgan and seconded by Mr Stebbing, agreed by all.

22. Playing Fields Committee

Mr J Anderson gave an update on the last Friends of Longdale meeting He stated that the Funday was on 26th June and reported on the events organised, so far.

23. Environment & Amenities Committee

Mrs H Kisby reported that the next meeting was the 27th May.

24. Staffing Committee

Mr W Morgan reported that the next meeting, was the 3rd June.

25. Exchange of Information

Mr W Morgan said he was pleased how the KGV was nearly complete..
Mr Ray-Mortlock reported of the road going from School Road going out onto the Reepham Road had potholes near the Passing area.
Mr K Morgan reported of a dangerous post at KGV.
Mr Wilkinson reported he would be on holiday at the next meeting.

26. Date Time and Venue of the next meeting

It was agreed, the meeting would be held in **The Pavilion Front Room, King George V Playing Field, on Thursday 10th June 2010 commencing at 7pm.**

The meeting closed at 8.10pm

Signed by.....

**Chairperson of Council
Mrs H Kisby**

Dated.....

DRAYTON PARISH COUNCIL

Accounts for approval - April 2010

Item	VCH	Amount	VAT	Total incl VAT
INCOME				
Agency Services				
Rail Card fee	18	19.50		19.50