

DRAYTON PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Thursday 10th June 2010 at 7 pm
in the Pavilion at the King George Fifth Playing Field, Drayton

PRESENT

Mrs H Kisby (Chairman)

Mr J Anderson Mr L Goodrum Mr D Mack Mr K Morgan Mr W Morgan

Mr P Stebbing

Mr A Thompson

Mr T Tidy

Mr J Gotts (Clerk)

IN ATTENDANCE

Mr R Foulger District Councillor Drayton South and Mr R Nash Councillor Drayton North, Mr A Adams (County Councillor)

4 Parishioners

27. Apologies for absence

Mr V Ray-Mortlock, Mr T Watson and Mr L Wilkinson

28. Minutes of the meeting held on 6th May 2010

The minutes, having previously been circulated, were approved and signed by the Chairman, with two changes being pointed out by Mr Tidy.

29. Declarations of Interest

Mr K Morgan Drayton Village Hall and all members on Bob Carter Centre Committee. and members on Drayton Drewary.

30. Break for Parishioners Questions

Mr Vincent

Mr Vincent raised the state of the footpaths between Drayton High Road, (outside the Cock Inn), right through to Asda. It was decided to put this matter on the next Highways agenda.

Mr Gallop

Mr Gallop, queried the coding of crimes, as raised by Sgt Bedder at the last Meeting. This is answered by Sgt Bedder later on in the minutes.

Mr Gallop also raised, when the minutes of Meetings will be on the website. The Clerk, answered it was hoped from tomorrow.

Mrs Hales

Mrs Hales said she supported Mr Vincent and said as it was a joint sixth form at Hellesdon and Taverham High Schools; this could be used as a further point for the clearing of the footpaths.

Mr Stanger

Mr Stanger reported of increased activities of rubbish and broken glass on Longdale on Friday and Saturday nights. He, also queried if there was any news on the resurfacing of the Tennis Court at Longdale, Mr Anderson said it was being sorted out.

31. Report from Police including Crime Figures

The Chairman Suspended Standing Orders so Mr Gallop could address his question to Sgt Bedder. Sgt Bedder stated the grading of crime was put on a-d. The category d were normally for information, but Sgt Bedder assured Mr Gallop, all crime "d's" were always followed up in a maximum of normally a couple of days. Mr Gallop thanked Sgt Bedder and he was satisfied with the answer. Standing Orders reinstated. Sgt Bedder then gave a detailed report regarding the Crime report held in the Office, and he stated a lot of the increase in figures was due to two incidents. In both cases the perpetrators had been apprehended. One got a six month prison sentence and one is going to court next week. Sgt Bedder also confirmed that cases dealt with by other forces were also on the crime figures if in the Drayton area.

32 Report from County Councillor

There was no written report received before the Meeting, but Mr Adams reported that the road from Reephram Road down to School Road had been surveyed and after the figures had been analysed, the decision to change the speed limit will be changed.

Mr Adams also reported that he had arranged for a kerb stone to be replaced, which was causing problems on School Road.

Mr Morgan raised the problem of the road markings in Costessey Lane being faded, which was causing all kinds of problems with people using the No Right Turn illegally?

Mr Thompson asked if any changes could be made on Low Road 30 mph limit, as there had been four occasions of accidents going through Mr Ketteringham's hedge. Mr Adams said that it was bad driving causing the problems and the road had been looked at two years ago and no changes could be made.

33 Reports from District Councillors

Mr Nash had sent a report prior to the meeting, which had been circulated to all members. There were no queries on these matters and the report is with these minutes. Mr Nash had reported vandalism to the Clerk prior to the last meeting and had the police followed this up? Sgt Bedder reported that he had put more police presence in the area and there had been no more problems. As far as he knew.

Mr Foulger had sent a report prior to the Meeting, which had been circulated to all members. There were no queries from these points. Mr Foulger queried if the CCTV was working on Longdale to possibly identify who was causing the damage. Mr Anderson replied that the cameras were working, but the tapes were only viewed if the Police requested if any incidents had been reported to them.

Mr Foulger, also reported on the SNAP meeting and said the three points highlighted to act on, was progressing well.

34. Finance Committee

8.1 - Verification of Vouchers – Mr Anderson confirmed the vouchers for the month had been verified.

8.2 – Mr Goodrum had confirmed to the office that the Bank Statements for April 2010 were correct.

8.3 – Approval of Accounts.

The accounts for May 2010 were asked to be approved. The figure was £ for receipts and £, expenditure including VAT. This was on proposal of Mr Thompson and seconded by Mr Anderson and agreed by all.

8.4 The minutes of the Meeting of the 3rd June 2010 had been circulated prior to the Meeting. On proposal of Mr K Morgan and seconded by Mrs Kisby and agreed by all to be accepted.

8.5 The Accounts for the year to the 31st March 2010 had been approved by the Internal auditor and his report had been circulated prior to the Meeting. The Chairman asked for these accounts to be approved and proposed their acceptance which was seconded by Mr Tidy. All members on a vote agreed with the proposition and the accounts were approved. At this point, Mr Goodrum, asked for the Clerk to note in the minutes his appreciation of the efficiency of the Clerk in preparing and presenting the accounts.

35. General Matters

9.1 Parish Plan

Mrs Kisby reported of the last meeting of the Parish Plan meeting and confirmed the three public exhibitions proposed, as discussed at a previous Council meeting. The Parish Plan Committee had requested the £250, which has been earmarked. Mrs Kisby proposed that the cheque to be paid over, agreed by all.

9.2 Vacancies on Standing Orders Committee and Environment Committee

.Mrs Kisby was elected to the Standing Orders Committee, but nobody was willing to go onto the Environment Committee.

9.3 Cooption of Parish Councillor

Mr P Stanger put his name forward for the vacancy on the Council, and as he served on the Longdale Committee and been to stipulated Meetings as per Standing Orders, on proposal of Mr Anderson and seconded by Mr W Morgan and agreed by all to be made a Parish Councillor.

36. Environment and Amenities Committee

10.1 Approval of Minutes of 27th May 2010

The minutes for the above Meeting had been circulated before the Meeting and on p proposal from the Chair and agreed by all, these minutes were accepted as correct.

37. Highways Committee

11.1 Approval of Minutes of 25th May 2010

The minutes for the above Meeting had been circulated prior to the Meeting and on proposal of the Chairman and agreed by all, the minutes were approved. The Chairman reminded everybody, the next Meeting would be the 24th June. As a representative was coming from the Highways Department, the Chairman requested any items for the Agenda, should be with the Clerk, by the 15th June.

38 Planning Committee

12.1- Planning Applications

20100651- 2 Grace Edwards Close- First Floor Side Extension- VRM. Two letters of objection had been received, copies to Broadland Council, The Council had informed the objectors, that the application would be approved, as the regulations had to be followed. On proposal of Mr Thompson and seconded by Mr Mack to approve. All agreed apart from Mr K Morgan who abstained.

20100583- 9 Bellomonte Crescent- Replacement and Garage extension to rear- AT. No objections. On proposal of Mr Thompson and seconded by Mr W Morgan and all agreed.

20100728-61 Drayton High Road- New Garage-KM. There were no objections and on proposal of Mr K Morgan and seconded by Mr Thompson to approve.

20100755-176 Drayton High Road-Revised Plan-2 Storey extension-KM. No objections, so, on proposal of Mr K Morgan and seconded by Mr Tidy it was agreed to approve.

20100746- 41 Sheridan Close- Erection of Car Port retrospective application-AT No objections and on proposal of Mr Thompson and seconded by Mr K Morgan it was agreed to approve.

12.2 Planning Decisions

None had been received.

12.3 – Enforcements

Mr Foulger had already reported on the current situation and the list is attached to these minutes.

12.4 Approval of Minutes 25th May 2010

The minutes for the above Meeting had been circulated prior to the Meeting and on proposal of Mr Thompson and seconded by Mr K Morgan and agreed by all as correct.

39. Playing Fields Committee

13.1 Approval of Minutes of Meeting of 24th May 2010

The Clerk had circulated the minutes to all Councillors prior to the Meeting. The date for the next Meeting was wrongly dated, so on the change of date, altered, on proposal from the Chair and agreed by all to approve.

40 Newsletter Committee

14.1 Approval of Minutes of Meeting of 20th May 2010

A letter had been received by a Parishioner, which was read out by Mrs Kisby, congratulating Mr Thompson and all of his Committee, praising the quality of the last magazine.

The Clerk had circulated a copy of the above Minutes prior to the Meeting and on proposal of Mrs Kisby and seconded by Mr Stebbing and agreed by all that they are a true record.

41. Staffing Committee

15.1 Approval of Minutes of Meeting 3rd June 2010

The Clerk had circulated a copy of the above minutes prior to the Meeting and on proposal of Mrs Kisby and seconded by Mr Anderson and agreed by all they were a true record.

42 Exchange of Information

Mr Anderson asked when the next register of interest became due, the Clerk will contact Mr Black at Broadland Council for the date.

Mr K Morgan welcomed Mr Stanger and requested a matter concerning the Bob Carter Leisure is put on the agenda as a confidential matter.

43. Date Time and Venue of the next meeting

It was agreed, the meeting would be held in **The Pavilion Front Room, King George V Playing Field, on Thursday 1st July 2010 commencing at 7 pm.**

The meeting closed at 8-44 pm

Signed by.....

Mrs H Kisby

Chair of Council

Dated 1st July 2010

DRAYTON PARISH COUNCIL
Accounts for approval - May 2010

Item	VCH	Amount	VAT	Total incl VAT
INCOME				
Agency Services				
Broadland D C fee for Rail Passes	27	25.20		25.20
Broadland D C fee for Rail Passes	56	95.50		95.50
Rail Card fee				
General				
Precept	28	55,000.00		55,000.00
Newsletter Committee - Advertising				
Investment Income				
Environment Committee				
Highway Committee				
Playing Fields Committee				
TOTAL INCOME		55,120.70		55,120.70
EXPENDITURE				
Section 137				
Agency Services - BDC Del Function - Passes Issued				
	55	95.50		95.50
General				
Broadband and Telephone	26	19.12	3.35	22.47
Insurance	38	5,393.92		5,393.92
Audit Fee	49	285.00		285.00
Rent Office	29	165.00		165.00

Stationery	30	32.30	5.66	37.96
Office Cleaning	46	34.67		34.67
Newsletter Committee				
Printing Chronicle	37	936.00		936.00
Delivery Chronicle	50	100.00		100.00
Delivery Chronicle	51	100.00		100.00

Staffing Committee - Confidential Information

Handyman expenses	47	52.40		52.40
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Finance Committee

Imprest top up	TF	37.79		37.79
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Environment Committee

Playground Inspection	39	90.00	15.75	105.75
Playground Inspection	40	45.00	7.88	52.88
Playground Inspection	41	45.00	7.87	52.87

Highways Committee

Verge Cutting	35	526.84	92.20	619.04
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Playing Fields Committee

LD Grass cutting	31	243.17	42.55	285.72
KGv Grass cutting	32	186.00	32.55	218.55
LD surrounds	33	131.67	23.04	154.71
KGv surrounds	34	145.00	25.38	170.38
KGv Window repair	48	46.76	8.18	54.94
Kitchen	53	868.79	152.05	1,020.84
Lighting Changing Rooms KGV	54	220.00		220.00

FCMP	36	76.76	13.43	90.19
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KGv Projects	42	133.42	23.28	156.70
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TOTAL EXPENDITURE **10,010.11** **453.17** **10,463.28**

IMPREST

Transaction/Date		Net Amt	VAT	Amt Paid	
Start balance					74.49
Imprest Top up					
KGv Projects	44	23.91	4.19	28.10	
Postage Chronicles	52	9.18		9.18	

TOTAL IMPREST

33.09

4.19

37.28