

DRAYTON PARISH COUNCIL

Minutes of the Finance Committee held on
Thursday 26th May 2011 at 7.45 pm
in the Pavilion, King George V Playing Field, Drayton

PRESENT

Mr J Anderson (Chair)

Mrs H Kisby Mr D Mack Mr W Morgan Mr L Wilkinson

Mr J Gotts (Clerk)

1. Apologies for absence

Mr A Thompson

2. Declarations of Interest

There were no declarations made.

3. Break for Parishioners to Speak

There were no Parishioners present to speak.

4. General Matters

4.1. Approval of Accounts for 2010/2011

The report from the Internal Auditor and the final accounts for 2010-2011 had been sent out to all members prior to the Meeting. The Chairman wished it to be noted in the minutes the Clerk had kept the finances of the Council in a good state and the thanks of the Committee should be noted. Mr Wilkinson proposed and Mrs Kisby seconded the Accounts for 2010-2011 should be approved. This motion was agreed by all members.

4.2. Donations

The policy for Donations had been changed last year and the Chairman felt that a definite policy should be made and kept to. Mr Anderson proposed that all requests should be dealt with on a first come first served basis and given on its merits. Local donations are £30 and non local £25.

4.3 Appointment of Internal Auditor 2011-2012

Mr Alan Clark was proposed by Mrs Kisby and seconded by Mr Mack to carry on as Internal Auditor for this current financial year. This motion was approved by all members.

4.4 Policy to choose External Auditor if changes in Audit systems.

The following proposals were made by Mr Wilkinson and seconded by Mr Mack:-

- (1) The nominated Internal Auditor to carry out all audit work if he holds the necessary qualifications as deemed by the new regulations.
- (2) As long as the changes are beneficial to the Council in monetary terms.

These proposals were agreed by all members with a recommendation to approve by the Full Council.

5 . Exchange of Information.

There was no exchange of information.

6. The next meeting will be the 14th July 2011 at the King George Fifth Playing Fields commencing at 7.45 p.m.

The Chairman closed the Meeting at 8-07 pm.

Signed by.....

Mr Jeffrey Anderson

Chairman of Finance Committee

Dated 2nd June 2011