

DRAYTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Thursday 12th May 2011 at 6.30pm
in the Pavilion, King George V Playing Field, Drayton

PRESENT

Mrs H Kisby (Chair)

Mr J Anderson Mr M Lamb Mr D Mack Mr K Morgan

Mr W Morgan Mr V Ray-Mortlock Mr P Stanger

Mr A Thompson Mr L Wilkinson

Mr J Gotts (Clerk)

IN ATTENDANCE

3 Parishioners. Mr T Adams, County Councillor, Mr R Foulger, (District Councillor Drayton South) and Mr R Nash (District Councillor Drayton North)

The Clerk opened the meeting, welcomed those present and invited nominations for Chairman.

1. Election of Chair & Acceptance of Office

Mr W Morgan proposed Mrs H Kisby for Chairman and was seconded by Mr K Morgan. On a vote made, everybody was in favour. Mrs H Kisby accepted the position and thanked everyone for their support. Mrs Kisby completed the Declaration and Acceptance form.

2. Co-option of Parish Councillors

There was nobody present who wished to be Co-opted, on a proposal made by Mr Wilkinson seconded by Mr K Morgan and agreed by all to advertise to all Parishioners for the next meeting.

3. Apologies for Absence

There were no apologies given.

4. Declarations of Interest

Mr Anderson – Item 6, TMVH.
Personal interest, Member of Management Committee.

– Item 6, BCLC.

Mr K Morgan Drayton Village Hall

Mr D Mack, Mr W Morgan and Mr V Ray-Mortlock Drayton Drewary

Mr A Thompson Handyman and Bob Carter Leisure Centre
Mr P Stanger Drayton Youth F C and Bob Carter Leisure Centre
Mrs H Kisby Bob Carter Leisure Centre

5. **Chair's report for 2009/2010**

Mrs Kisby read out her report, a copy of which is attached to these minutes.

6. **Report from**

Thorpe Marriott Village Hall Management Committee

Report received and read out by Mrs Kisby, copy attached to these minutes.

Drayton Village Hall

No report received.

Bob Carter Leisure Centre Trust Management Committee

The Clerk sent out a copy prior to the Meeting, a copy of which is attached to these minutes. Mr Anderson read the report out.

Drayton Drewray Relief in Need Charity

No written report

Draituna Trees

Miss Ramsey gave a detailed report of all activities carried out by Draituna Trees. A copy of the report is attached to these minutes. Mr Wilkinson wished it to be recorded the thanks for the work undertaken by Draituna Trees, which was very appreciated.

7. **Election of Vice Chairman**

Mr W Morgan was nominated. This was proposed by Mr V Ray-Mortlock, seconded by Mr K Morgan. Mr W Morgan accepted the position.

8. **Election of Chair of Finance**

Mr Ray-Mortlock was nominated. This was proposed by Mr K Morgan, seconded by Mr W Morgan and Mr Anderson was nominated. This was proposed by Mr Thompson and seconded by Mr Wilkinson. On a secret ballot by 6 votes to 4 votes Mr Anderson was elected to be Chair of Finance. Mr Thompson was appointed to check the vouchers each month.

9. **Appointment of Cheque signatories**

This was agreed that the 3 previous nominees should still continue and Mr W Morgan be added to take the place of Mr Goodrum.

10. Appointment of members to Committees and Sub Committees

The Clerk had circulated to all members, their preferred options for the Committees, they wished to go on before the Meeting and had the choices back prior to the Meeting.

Committees

Highways

J Anderson, D Mack, K Morgan, W Morgan Mr P Stanger, L Wilkinson

Playing Fields

J Anderson, H Kisby, M.Lamb V Ray-Mortlock P Stanger A Thompson
L Wilkinson.

Planning

D Mack, K Morgan, V Ray-Mortlock, A Thompson, L Wilkinson

Newsletter

J Anderson, H Kisby M Lamb, A Thompson,

Environment & Amenities

H Kisby, K Morgan, W Morgan, P Stanger, A Thompson L Wilkinson

Staffing

J Anderson, H Kisby, Mr D Mack W Morgan L Wilkinson

Sub Committees

Standing Orders

All members Staffing

Risk Assessment

M Lamb, W Morgan, V Ray-Mortlock, P Stanger.

Burial Ground

H Kisby, K Morgan, W Morgan, L Wilkinson

Friends of Longdale

All members of the Playing Fields Committee and interested parishioners form this group.

11. Appointment to Local Bodies

Airport Consultative Committee – Mr Ray-Mortlock proposed and Mr K Morgan seconded that Mr Wilkinson to continue in this role with Mr Mack as substitute. Agreed.

12. Details of each committees next meeting

The Clerk had sent out a proposed list for all Meetings which was approved for now, copy attached to these minutes.

13. Minutes of the meeting held on 7th April 2011

The minutes, having previously been circulated, were approved and signed by the Chairman.

14. Break for Parishioners questions & comments

Mrs S Hales

Mrs Hales reported of possible work starting on the David Rice site, she will keep her eye on.

15. Report from County Councillor

Mr Adams – no report received, had to leave before he could speak, due to prior engagement.

16. Report from District Councillors

Mr Roger Foulger South Ward representative

The report from Mr Foulger was made verbally.

- 1) Water Surface Management, Mr Foulger had attended the exhibition the previous day as had many parishioners. From the exhibition it was surprising at how many areas of Drayton could be affected if the worst scenario happened. There were to be further meetings in the first two weeks of June and Mr Foulger would report back on further findings and how to deal with.
- 2) Mr Foulger reported Mr Woodbridge had stood down from leader of Broadland Council and had been replaced by Mr Proctor.
- 3) Mr Foulger reported that when the Chief Executive of Broadland Council retires in September there would be a reorganisation.
- 4) Mr Foulger reported that he was now in the cabinet as Planning Policy and Conservation so he could no longer be on the Planning Committee. He stated that he would now like to organise Pre Planning forums when Parishioners, Developers and Councillors would be invited to discuss further major developments.
- 5) Drayton Hall Park application – He had called in with concerns over change of use due to narrow road, small curtilage as major concerns.
- 6) Questions to Mr Foulger: - Mr Wilkinson mentioned the fact of the flooding problems and hoped future developments would be looked at to determine if they are in this area. Mr Stanger queried if any action had been taken on the burning on Reepham Road.

Mr Roger Nash District Councillor North

Mr Nash reported verbally.

- 1) Mr Nash confirmed the award to Draituna Trees.

- 2) On planning matters Mr Nash reported that the Telecommunications mast was being heard on the 25th May. Re Manor Farm Close he stated again re non affordable housing in this application.
- 3) Questions and comments to Mr Nash. Mr K Morgan expressed his disappointment on the houses on Littlewood. Standing Orders were suspended so Mr Foulger could answer. Mr Foulger stated the houses were not conventional but they were classed as level six. Standing Orders were reinstated.

17. Report from Police to include Parish Crime Figures

Figures were briefed and updates received in relation to incidents and are held in the Parish Office. No member of the police team attended.

18. Finance Committee

17.1 - Verification of Vouchers – Mr Anderson confirmed the check and verification.

17.2 – Approval of Accounts.

Mr Anderson

The accounts for April had been circulated before the Meeting and on proposal of Mr Mack and seconded by Mr K Morgan and agreed by all and were approved.

The April figures were Receipts £56,979.50 and Payments £5594.09 Inc VAT. The Confidential figures for April were also agreed

19. General Matters

18.1 – Annual Parish Meeting. Mrs Kisby reported that nobody had attended this Meeting.

18.2 – Parish Plan. Mrs Kisby reported that the findings would be discussed on the 22nd June at meeting between Councillors and Parish Plan committee. Mr Anderson said he had already discussed matters with two members about planning matters.

18.3 Future of Audit. It was decided to put on next month's agenda.

18.4 Legal Services- a letter had been circulated prior to the Meeting for information.

19. Newsletter Committee

Mr Thompson reported the new edition should be ready shortly, there had been a delay, but should be out next week.

20. Highways Committee

There was nothing to report for now.

21. Planning Committee

21.1

20110371- 5 Hurn Road- Single Storey side and rear extension and pitched roof-LW. Mr Wilkinson proposed that there should be no objection to the application, but the question of possible tree damage should be investigated. All agreed.

20110450- Drayton Hall Park- Change of use of site office and Reception building-LW.

On proposal; of Mr Ray-Mortlock seconded by Mr K Morgan and agreed by all to object

on question licence numbers, possibly on flight path, not appropriate for further dwelling with small cartilage.

20110608- Longdale verge- Telecommunications Mast- LW. As this was just an exact application to the previous, on proposal of Mr Wilkinson and agreed by all to object on the same grounds as before.

20110615- 9 and 11 The Crescent- Demolition of 2 Semi-detached buildings and construction of 4 new dwellings-KM. This was an updated application that the Council objected to previously. On proposal of Mr K Morgan and seconded by Mr W Morgan to object on building on a garden, trees to be felled, overcrowding of site and car parking to be very tight. Standing Orders were suspended, so Mr Foulger could speak. Mr Foulger would speak to Planning Officer and find their views and if necessary would call in. Standing Orders reinstated.

20110626- 69 Hall Lane- Single Storey side extension and a detached garage-DM. Mr Mack proposed and Mr Ray-Mortlock seconded and agreed by all except for 1 abstention, to raise no objections.

20110631- Manor Farm Close-4 new dwellings.-LW. No objection in principal but query why no affordable housing yet? This was on proposal of Mr Ray-Mortlock and seconded by Mr K Morgan and agreed by all. Standing Orders suspended, Mr Nash thought note from parish Council would help. Standing Orders reinstated.

21.2 Planning Decisions.

There had been none received.

21.3 Planning Enforcements

There had been none received.

22. Playing Fields Committee

Mr J Anderson gave an update on the Drayton Fete to say Beer Tent, Taverham Band to add to the list of events. Mr K Morgan stated he did not think appropriate to have Beer Tent or for Council to send begging letters to Businesses for Raffle Prizes. Mr W Morgan concerned Clerk working on Fete. Mr P Stanger remarked about Pitches at King George, decided to Agenda for next meeting.

23. Environment & Amenities Committee

Mrs H Kisby reported that the next meeting was the 19th May.

24. Staffing Committee

Mr W Morgan reported that the next meeting, was the 26th May.

25. Exchange of Information

Mr K Morgan suggested when roads blocked off to use Speedwatch at Carter Road as he could see official diversion at Fir Covert Road being ignored.

Mr Ray-Mortlock concerned that road at school Road blocked for nearly three quarters of an hour due to bus driver refusing to move on to path. There was much discussion, where Mrs Kisby, Mr Anderson, Mr Stanger and Mr Thompson all commented. To be put on next Highways agenda.

Mr Mack mentioned where the 30 mph sign in Costessey Lane not repaired and the hump on School Road not having white lines repainted.

Mr Thompson suggested some kind of acknowledgement of Mr Goodrum's service to Parish Council. It was reported a letter had already been sent, to which Mr Goodrum had expressed his thanks.

Mr W Morgan stated it was good to see pathway to Pavilion under construction.

Mr Stanger reported of excess glass and rubbish in the Tennis Courts at Longdale.

It was decided to discuss next Playing Fields agenda.

Mr Wilkinson expressed his concerns that the CCTV was not picking up culprits at the Longdale field after the great expense of installing the cameras. He thought this problem should be highlighted in the next magazine. Mr Wilkinson, also asked when the No Dogs signs were being put up again at the King George.

Mr Anderson requested more information on how the businesses were being affected if there was no access when School Road was being repaired. Mr Anderson reported the Skatepark was being opened the 23rd July.

26. Date Time and Venue of the next meeting

It was agreed, the meeting would be held in **The Pavilion Front Room,
King George V Playing Field, on Thursday 2nd June 2011 commencing at 7pm.**

The meeting closed at 8.55pm

Signed by.....

**Chairperson of Council
Mrs H Kisby**

Dated 2nd June 2011