

DRAYTON PARISH COUNCIL

Minutes of the Finance Committee held on
Thursday 14th July 2011 at 6-45 pm
in the Pavilion, King George V Playing Field, Drayton

PRESENT

Mr J Anderson (Chair)

Mrs H Kisby Mr K Morgan Mr W Morgan Mr A Thompson

Mr J Gotts (Clerk)

1. Apologies for absence

Mr D Mack and Mr L Wilkinson

2. Declarations of Interest

Mr Thompson (Handyman),

3. Break for Parishioners to Speak

There were no Parishioners present to speak.

4. General Matters

4.1. Council Bankers

The Council has been having quite a few problems with Barclays Bank, including the Chairman of the Council being refused £125 cash for the float for the Drayton Fete, when there was £140,000 in the other accounts and by agreement all amounts to be paid and then covered by transfer, at the end of the day. Much discussion took place and on the proposal of Mr Anderson from the Chair, it was agreed the Clerk and Chairman of the Council arrange to meet Mr Merritt from Barclays Bank to try to resolve all matters, if not look elsewhere.

4.2 Donation Norwich Fringe Project

Mr Nash had requested the possibility of sending a donation to the above, the Clerk had also received a letter direct, earlier in the year asking if possible for a donation. Mrs Kisby proposed and Mr Thompson seconded, with all members agreeing to send our normal donation of £25.

4.3 Payment of Salaries

Mr Anderson proposed from the Chair that in future all wages should be paid direct into the staff's bank accounts.

4.4 Future of Cheque Payments

The Council were having problems buying equipment and accounts not being paid on time, because of using cheque payments, particularly Utility accounts. Mr Morgan proposed and Mrs Kisby seconded that all utility bills should be set up to be paid by Direct Debit, this was approved by all members. See next Agenda item for future plans.

4.5 Internet Banking

After much discussion and reports from the Clerk re the recent NALC seminar on the subject, Mr Thompson proposed and Mr K Morgan seconded, that from September, if agreement can be made with the Bank, that the Council should operate an Internet Banking scheme, this was approved by all members.

4.6 NALC further points from Seminar

The Clerk gave a report from the above, including the Internet banking system and also the system to disclose all payments (not salaries), of over £500. The idea was to have a section on the Council's web site with this information provided. The new Audit system, it was reported at the meeting, that there were flaws, particularly as no Audit Commission, where do Parishioners go to challenge anything; Norfolk County Council seemed the only possibility. Each Council, if required could have their own Audit committee if required. It had been reported that the next Financial Year to expect 20% increases on Audit charges until the new system is introduced.

5 . Exchange of Information.

Mr Anderson reported of youths using the King George Fifth Car Park for Motor Bike racing, it was decided to ask the Police to monitor.

6 . The next meeting will be held on the 27th October 2011 at 6-45 p.m. at the King George Fifth Playing Field Pavilion.

The Chairman closed the Meeting at 7-22 p.m.

Signed by.....

Mr Jeff Anderson

Chairman of Finance Committee

Dated 4th August 2011