



Drayton Parish Council

R/O Bob Carter Centre
School Road
Drayton

Norwich NR8 6DN

Chair: Mrs Hilary Kisby

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Clerk: Mr John Gotts

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Office Hours: 09:00 to 12:00 Monday to Thursday

STAFFING COMMITTEE

**Summons to Staffing Committee members of meeting to be held
on
Thursday 27th October 2011 at 7-30 p.m. in the Pavilion,
King George V Playing Field Drayton High Road**

AGENDA

To be Held under Confidential Matters

- 1. APOLOGISES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. BREAK FOR PARISHIONERS TO SPEAK**
- 4. GENERAL MATTERS**
 - 4.1 Revised Heating Estimate**
 - 4.2 Office and date of moving in?**
 - 4.3 Pension and other methods of payments re Mr Anderson**
 - 4.4 Clerk and Qualification Policy**
 - 4.5 General Staffing Matters**
- 5. EXCHANGE OF INFORMATION**
- 6. DATE, TIME AND VENUE OF NEXT MEETING**

24th November 2011 at 7.30 p.m. at King George Fifth Playing Field.

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Mr John Gotts - Clerk to the Council